

**FORSTER WOODS OWNERS ASSOCIATION**

**INDEPENDENT AUDITOR'S REPORT**

**AND**

**AUDITED FINANCIAL STATEMENTS**

**FOR THE**

**YEAR ENDED DECEMBER 31, 2018**

**AND**

**UNAUDITED SUPPLEMENTARY INFORMATION**

**FORSTER WOODS OWNERS ASSOCIATION**

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## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors and Members  
Forster Woods Owners Association

We have audited the accompanying financial statements of Forster Woods Owners Association, which comprise the balance sheet as of December 31, 2018, and the related statements of revenues, expenses, and changes in fund balance and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

## INDEPENDENT AUDITOR'S REPORT--Continued

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

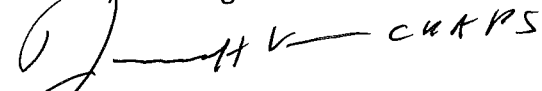
### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Forster Woods Owners Association as of December 31, 2018, and the results of its operations and its cash flows for year then ended in conformity with accounting principles generally accepted in the United States of America.

### Disclaimer of Opinion on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the information on future major repairs and replacements on common property on page 11 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, who considers it to be an essential part of financial reporting for placing basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Joseph H. Vandal, CPA PS  
Redmond, Washington

 CHAPS  
October 1, 2019

**FORSTER WOODS OWNERS ASSOCIATION**  
**BALANCE SHEET**  
**December 31, 2018**

|                                         | <u>OPERATING<br/>FUND</u> | <u>REPLACEMENT<br/>RESERVE<br/>FUND</u> | <u>TOTAL</u>         |
|-----------------------------------------|---------------------------|-----------------------------------------|----------------------|
| <u>ASSETS</u>                           |                           |                                         |                      |
| Cash-Checking                           | \$ 18,613                 | \$ -                                    | \$ 18,613            |
| Cash-Replacement Reserve                | -                         | 19,544                                  | 19,544               |
| Assessments Receivable                  | 65,479                    | -                                       | 65,479               |
| Allowance for Doubtful<br>Accounts      | (65,479)                  | -                                       | (65,479)             |
| Prepaid Insurance                       | <u>2,335</u>              | <u>-</u>                                | <u>2,335</u>         |
| <br>Total Assets                        | <br><u>\$ 20,948</u>      | <br><u>\$ 19,544</u>                    | <br><u>\$ 40,492</u> |
| <br><u>LIABILITIES AND FUND BALANCE</u> |                           |                                         |                      |
| Accounts Payable                        | \$ 15,665                 | \$ -                                    | \$ 15,665            |
| Prepaid Assessments                     | <u>30,549</u>             | <u>-</u>                                | <u>30,549</u>        |
| <br>Total Liabilities                   | <br>46,214                | <br>-                                   | <br>46,214           |
| <br>Fund Balance                        | <br><u>(25,266)</u>       | <br><u>19,544</u>                       | <br><u>(5,722)</u>   |
| <br>Total Liabilities &<br>Fund Balance | <br><u>\$ 20,948</u>      | <br><u>\$ 19,544</u>                    | <br><u>\$ 40,492</u> |

**FORSTER WOODS OWNERS ASSOCIATION**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGE IN FUND BALANCE**  
**For the Year Ended December 31, 2018**

|                                       | OPERATING<br>FUND  | REPLACEMENT<br>RESERVE<br>FUND | TOTAL             |
|---------------------------------------|--------------------|--------------------------------|-------------------|
| <b>REVENUES</b>                       |                    |                                |                   |
| Assessments                           |                    |                                |                   |
| Regular                               | \$ 139,751         | \$ -                           | \$ 139,751        |
| Other                                 | 3,642              | -                              | 3,642             |
| Interest                              | -                  | 1                              | 1                 |
| <b>TOTAL REVENUE</b>                  | <b>143,393</b>     | <b>1</b>                       | <b>143,394</b>    |
| <b>EXPENSES</b>                       |                    |                                |                   |
| Management                            | 16,000             | -                              | 16,000            |
| Administration                        | 5,133              | -                              | 5,133             |
| Professional                          | 15,992             | -                              | 15,992            |
| Insurance                             | 5,079              | -                              | 5,079             |
| Repairs and Maintenance               | 2,344              | -                              | 2,344             |
| Grounds and Landscape                 | 80,678             | -                              | 80,678            |
| Utilities                             | 7,471              | -                              | 7,471             |
| Bad Debt                              | 3,312              | -                              | 3,312             |
| <b>TOTAL EXPENSES</b>                 | <b>136,009</b>     | <b>-</b>                       | <b>136,009</b>    |
| <b>REVENUES OVER/(UNDER) EXPENSES</b> | <b>7,384</b>       | <b>1</b>                       | <b>7,385</b>      |
| <b>BEGINNING FUND BALANCE</b>         | <b>(20,646)</b>    | <b>7,539</b>                   | <b>(13,107)</b>   |
| Transfer to (from)                    | (12,004)           | 12,004                         | -                 |
| <b>ENDING BALANCE</b>                 | <b>\$ (25,266)</b> | <b>\$ 19,544</b>               | <b>\$ (5,722)</b> |

**FORSTER WOODS OWNERS ASSOCIATION**  
**STATEMENT OF CASH FLOWS**  
**For the Year Ended December 31, 2018**

|                                                                                                     | <u>OPERATING<br/>FUND</u> | <u>REPLACEMENT<br/>RESERVE<br/>FUND</u> | <u>TOTAL</u>     |
|-----------------------------------------------------------------------------------------------------|---------------------------|-----------------------------------------|------------------|
| <u>CASH FLOWS FROM OPERATING<br/>ACTIVITIES</u>                                                     |                           |                                         |                  |
| REVENUE OVER/(UNDER) EXPENSES                                                                       | \$ 7,384                  | \$ 1                                    | \$ 7,385         |
| Adjustments to reconcile excess<br>of expenses over revenues to<br>net cash provided by activities: |                           |                                         |                  |
| (Increase) Decrease in:                                                                             |                           |                                         |                  |
| Prepaid Insurance                                                                                   | (1,254)                   | -                                       | (1,254)          |
| Increase (Decrease) in:                                                                             |                           |                                         |                  |
| Accounts Payable                                                                                    | 5,180                     | -                                       | 5,180            |
| Prepaid Assessments                                                                                 | 12,585                    | -                                       | 12,585           |
|                                                                                                     | <u>23,895</u>             | <u>1</u>                                | <u>23,896</u>    |
| <u>NET CASH PROVIDED BY<br/>OPERATING ACTIVITIES</u>                                                |                           |                                         |                  |
| <u>CASH FLOWS FROM<br/>FINANCING ACTIVITIES</u>                                                     |                           |                                         |                  |
| Interfund transfers                                                                                 | (12,004)                  | 12,004                                  | -                |
| <u>NET CASH (USED) PROVIDED<br/>BY FINANCING ACTIVITIES</u>                                         | <u>(12,004)</u>           | <u>12,004</u>                           | <u>-</u>         |
| NET INCREASE (DECREASE)<br>IN CASH & EQUIVALENTS                                                    | 11,891                    | 12,005                                  | 23,896           |
| CASH & EQUIVALENTS AT<br>BEGINNING OF THE PERIOD                                                    | <u>6,722</u>              | <u>7,539</u>                            | <u>14,261</u>    |
| CASH & EQUIVALENTS AT<br>END OF THE PERIOD                                                          | <u>\$ 18,613</u>          | <u>\$ 19,544</u>                        | <u>\$ 38,157</u> |

**FORSTER WOODS OWNERS ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2018**

**NOTE A – NATURE OF ORGANIZATION**

Forster Woods Owners Association is a statutory homeowners association in the State of Washington incorporated in 1993. The Association is responsible for the operation and maintenance of the common property of Forster Woods Owners Association. Forster Woods Owners Association consists of 215 residential units located in North Bend, Washington.

**NOTE B – DATE OF MANAGEMENT’S REVIEW**

In preparing the financial statements, the Association has evaluated events and transactions for potential recognition or disclosure through October 1, 2019, the date that the financial statements were available to be issued.

**NOTE C-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Fund Accounting

The Association’s governing documents provide certain guidelines for governing its financial activities. To ensure observance of limitations and restrictions on the use of financial resources, the Association maintains its accounts using fund accounting. Financial resources are classified for accounting and reporting purposes in the following funds established according to their nature and purpose:

Operating Fund-This fund is used to account for the financial resources available for the general operations of the Association.

Replacement Fund-This fund is used to accumulate financial resources designated for future major repairs and replacements, insurance proceeds (if any), insurance repairs (if any), and litigation costs (if any) relating to the afore mentioned proceeds.

Cash and Cash Equivalents

The Association considers cash on deposit, cash on hand, money market funds (if any) and certificates of deposit (if any) and any other highly-liquid securities to be cash and or cash equivalents. Any penalties for early withdrawal would not have a material effect on the financial statements.



**FORSTER WOODS OWNERS ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2018**

**NOTE C-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-CONTINUED**

Member Assessments

Association members are subject to bi-annual assessments to provide funds for the Association's operating expenses, future capital acquisitions, and major repairs and replacements. Assessments receivable at the balance sheet date represent fees due from lot owners. The Association's policy is to retain legal counsel and place liens on the properties of homeowners whose assessments are delinquent. Any excess assessments at year end are retained by the Association for use in the succeeding year. If assessments are inadequate, the Board of Directors, subject to the limitations of their authority described in the Association's governing documents, may have to increase regular assessments or pass special assessments. At December 31, 2018, the Association had assessments delinquent 90 days or more of approximately \$65,479.

Property and Equipment

Real property and common areas acquired from the developer and related improvements to such property are not recorded in the Association's financial statements because those properties are owned by individual unit owners in common and not by the Association. The Association capitalizes personal property at cost and depreciates it using the straight-line method.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE D-COMMITMENTS**

The Association has various contracts for services including but not limited to management, maintenance, and landscaping.

**FORSTER WOODS OWNERS ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2018**

**NOTE E-INCOME TAXES**

Homeowners' associations may be taxed either as homeowners' associations or as regular corporations. In 2018, the Association elected to be taxed as a homeowners' association. Under that election, the Association is taxed on its nonexempt function income, such as net interest earnings, at a flat rate of 30%. Exempt function income, which consists primarily of member assessments, is not taxable.

As of December 31, 2018, the tax years that remain subject to examination by taxing authorities begin with 2015.

**NOTE F-FUTURE MAJOR REPAIRS AND REPLACEMENTS**

The Association's governing documents require funds to be accumulated for future major repairs and replacements. Accumulated funds (assets less liabilities as reported on the balance sheet), which in aggregate are approximately \$19,544 at December 31, 2018, are held in separate accounts and are generally not available for operating purposes. Cash balances shown on the balance sheet that are part of these funds are held in separate bank accounts.

The Association engaged a specialist who conducted a study update in 2018 to estimate the remaining useful lives and the replacement costs of the common property components. The Association is partially funding for such major repairs and replacements over the estimated lives of the components based on the study's estimates of current replacement costs, considering amounts previously accumulated in the replacement fund. Actual expenditures, however, may vary from the estimated amounts and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet future needs. If additional funds are needed, however, the Association has the right, subject to the limitations of the authority described in the Association's governing documents, to increase regular assessments or levy special assessments, or it may delay major repairs and replacements until funds are available.

**FORSTER WOODS OWNERS ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2018**

**NOTE G-ACCOUNTS RECEIVABLE**

Accounts receivable consisted of the following at December 31, 2018:

|                                    | <u>Operating<br/>Fund</u> |
|------------------------------------|---------------------------|
| Assessments                        | \$ 65,479                 |
| Allowance for Doubtful<br>Accounts | <u>(65,479)</u>           |
|                                    | <u>\$ 0</u>               |

Bad debt expense for the year ended December 31, 2018 was \$3,312 .

**SUPPLEMENTARY INFORMATION**

**FORSTER WOODS OWNERS ASSOCIATION  
UNAUDITED SUPPLEMENTARY INFORMATION ON  
FUTURE MAJOR REPAIRS AND REPLACEMENTS  
December 31, 2018**

A specialist conducted a study update in 2018 to estimate the remaining useful lives and the replacement costs of the components of common property. Replacement costs were based on the estimated costs to repair or replace the common property components at the date of the study. Estimated current replacement costs have not been revised since that date and do not take into account the effects of inflation between the date of the study and the date that the components will require repair or replacement.

The following information on page 11 is based on the study and present significant information about the components of common property.

THE SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS AND REPLACEMENTS THAT HAS  
NOT BEEN AUDITED APPEARS ON PAGE 11

UNAUDITED SUPPLEMENTARY INFORMATION

**Fully Funded Balance**

16693-7  
WSV

| # Component                             | Current Cost Estimate | X | Effective Age | / | Useful Life | = | Fully Funded Balance |
|-----------------------------------------|-----------------------|---|---------------|---|-------------|---|----------------------|
| <b>Site/Grounds</b>                     |                       |   |               |   |             |   |                      |
| 102 Concrete Curb - Repair/Replace      | \$5,500               | X | 5             | / | 5           | = | \$5,500              |
| 112 Site Rail - Repair/Replace          | \$8,150               | X | 25            | / | 30          | = | \$6,792              |
| 120 Asphalt Path - Repair/Replace       | \$5,150               | X | 5             | / | 5           | = | \$5,150              |
| 130 Bridges - Repair/Replace            | \$35,000              | X | 23            | / | 25          | = | \$32,200             |
| 155 Chain Link Fence - Replace          | \$45,000              | X | 25            | / | 30          | = | \$37,500             |
| 170 Landscape - Refurbish               | \$3,500               | X | 2             | / | 5           | = | \$1,400              |
| 172 Bark/Mulch - Replenish              | \$3,500               | X | 3             | / | 3           | = | \$3,500              |
| 185 Stormwater Ponds - Refurbish        | \$15,500              | X | 2             | / | 15          | = | \$2,067              |
| 191 Common Area Trees - Trim/Remove     | \$5,500               | X | 2             | / | 5           | = | \$2,200              |
| 205 Mailboxes - Replace                 | \$25,500              | X | 12            | / | 20          | = | \$15,300             |
| <b>Recreation</b>                       |                       |   |               |   |             |   |                      |
| 330 Basketball Eqp/Court - Replace      | \$13,500              | X | 7             | / | 15          | = | \$6,300              |
| 340 Play Equip. (Upper Prk) - Rpr/Rplc  | \$30,000              | X | 12            | / | 20          | = | \$18,000             |
| 341 Play Chips Upper Park - Replenish   | \$2,500               | X | 2             | / | 3           | = | \$1,667              |
| 342 Play Equip. (Lower Prk) - Rpr/Rplc  | \$31,000              | X | 18            | / | 20          | = | \$27,900             |
| 343 Play Chips (Lower Park) - Replenish | \$2,500               | X | 1             | / | 3           | = | \$833                |
| 346 Site Furniture - Replace            | \$4,050               | X | 12            | / | 20          | = | \$2,430              |
| 508 Wood Shelter - Repair/Replace       | \$7,000               | X | 25            | / | 30          | = | \$6,067              |
|                                         |                       |   |               |   |             |   | \$174,805            |

See Independent Auditor's Report and Notes to Financial Statements

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